TUM. The Entrepreneurial University.

Uni-Assist Registration & Application

For applicants whose first university degree was awarded outside the EU

Technische Universität München

Intake Winter Semester 2020/21
Please visit the following website to start your registration:

https://my.uni-assist.de/registrierung  
If you don't yet have an account, please follow this link

https://my.uni-assist.de/login  
If you have already an account in the new portal „My Uni Assist“, please follow the second link to log in.
If you have an account that is older than the 23rd of October, you have to create a new account. Applications submitted with your old account are still being processed, but you can't see them in the new portal any more.
Please enter all required information and accept the „Terms and Conditions“.

After you have entered everything, click here.

Create a new account.
Please check your inbox and follow the invitation link you received.
Use the personal activation link in the e-mail to activate your account for the uni-assist online application system.
After you follow the activation link you are redirected to this page. Add all the relevant information and click forward.

Scroll down to the bottom of the page!
You can now enter your educational history.

TestAS is a central standardised aptitude test for foreign students. TestAS gives prospective students information about their individual ranking compared to other applicants. With good results, they can improve their chances of being admitted for studies at a German university.
Now, please go to the homepage
Please select the next winter semester and "Technische Universität München". It is impossible to begin the program in the Summer Semester!

You don't have to enter search terms.
Click select to add the Master courses of the TU Munich to your selection list.
You could checkout now, but it is advisable to add some more information first.

Click on “no unanswered mandatory questions” to add information about your CV.
If you have studied at a German university, give the requested information and state if you successfully completed your studies (Pass?).

You can add several studies, apprenticeships, and/or work placements.
Please add information here if you have studied in a country that is not Germany. Indicate if you have successfully completed your studies.

You can add several studies, apprenticeships and/or work placements.
Give additional information on your activities prior to application here. Make sure that you cover all periods of time. Every month and year should be somehow listed and accounted for. You may list activities such as “travel,” “looking for a job,” “preparing for exams,” or “illness” if you were not working or studying.

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Activity Type</th>
<th>Details</th>
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<tbody>
<tr>
<td>MM/YY to MM/YY</td>
<td>Travel</td>
<td></td>
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<tr>
<td>MM/YY to MM/YY</td>
<td>Job Search</td>
<td></td>
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<td>MM/YY to MM/YY</td>
<td>Exam Preparation</td>
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<tr>
<td>MM/YY to MM/YY</td>
<td>Illness</td>
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Once you have added all your information, click save.
To add documents, click on “My Applications” and select “Documents”.
Please note:
After admission, you will be required to hand in another certified copy of your diploma and transcript of records as well in order to register/enroll at TUM. **Uni Assist will not return your documents, nor forward them to TUM.**
You need to send your Bachelor's certificate and transcript. In case the certificate is not in English or German, a certified translation is necessary. These two certificates along with your Uni Assist Application form (which you can print in the next step) are to be sent to uni-assist. Please refer to the following links for further details.

- [https://www.uni-assist.de/vpd-procedure.html](https://www.uni-assist.de/vpd-procedure.html)
To checkout, go to your “Selection List” again and click on “Proceed to checkout”
**Remember:**
You also need to send the officially certified hard-copies (on paper) of your Bachelor’s certificate and transcript together with the signed uni-assist application form to the uni-assist office (address is given on this page).

<table>
<thead>
<tr>
<th>Winter Semester 2020/21</th>
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<tbody>
<tr>
<td>Technische Universität München</td>
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<tr>
<td>Master alle Fächer — Master - Application for 1. Fachsemester</td>
<td>€ 75.00</td>
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**SUBTOTAL (VAT INCLUDED)**  
€ 75.00

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<td>€ 0.00</td>
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**TOTAL (VAT included)**  
€ 75.00

I agree that uni-assist will transfer my data to heidelpay for the processing of the payment and that heidelpay will process my data and transfer them to the necessary parties for the processing of the transaction, in particular to the credit institutions, banks and credit card institutions involved, which will also process the data. “heidelpay” stands for the companies heidelpay GmbH and heidelpay Systems GmbH, both Yangervsstr.18, 69115 Heidelberg and heidelpay S.A., Place du Marché, L-6750 Grevenmacher, Luxembourg. The consent can be revoked at any time with effect for the future.

I, [your name], confirm the accuracy of the information provided and I assure that it is my intention to apply for the selected courses of study.

Accept the conditions listed below to be able to go on.
Select your preferred payment method.

**Note:** Your application assessment will not start until uni-assist has received the payment. Please refer to the link for more details on the payment [https://www.uni-assist.de/methods-payment.html](https://www.uni-assist.de/methods-payment.html)
Note: Your application assessment will not start until uni-assist has received the payment. Please refer to the link for more details on the payment [https://www.uni-assist.de/methods-payment.html](https://www.uni-assist.de/methods-payment.html).
You will get this application form with all your details. Please check your details, sign it, and send this along with your other documents to uni-assist.

Application form for admission to studies for foreign applicants

Applicant number: [blank]

Semester: summer semester 2018 (beginning of studies in March/April 2018)

Higher Education Institute: München, Technische Universität München

Application form for course of study:
Master alle Fächer

1. Information on the desired degree course

1.1. Course 1. choice (submitted)

<table>
<thead>
<tr>
<th>Course number</th>
<th>Course name</th>
<th>Course semester</th>
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<tbody>
<tr>
<td>1</td>
<td>alle Fächer</td>
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2. Personal details

<table>
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<tr>
<th>Surname/Family name</th>
<th>First/Given name(s)</th>
<th>Sex</th>
<th>Place of Birth</th>
<th>Date of birth</th>
<th>Nationality/Nationalities</th>
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3. Correspondence address

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<th>Old</th>
<th>House number/Street/Road etc.</th>
<th>Postcode/Zip code</th>
<th>Town/City/Province/district</th>
<th>Country</th>
<th>E-Mail</th>
<th>Telephone</th>
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After your documents have been checked, you will receive a “Vorprüfungsdokumentation for an application for TU München” (VPD).
Please upload this document to your personal TUMonline profile.

Your application number is: Request for preliminary review documentation
Attachment: Preliminary review documentation

Dear [Name],

We are pleased that you have decided to take up your studies at Technical University of Munich.

We have processed your application for preliminary review documentation (VPD) and documented the result. Your VPD attached contains information on your university entrance qualification (H2B) in Germany and on your grade in the German grading system.

You need to submit your VPD to the university itself as an online upload or by post, together with all other required application documents. Please consider possible application deadlines. Your VPD is valid for one year.

The application deadlines for Technical University of Munich are:


Apply online to Technical University of Munich here: [https://www.tum.de/en/studies/application-and-acceptance/online-application/](https://www.tum.de/en/studies/application-and-acceptance/online-application/)

On the university’s website, you can find further information on student applications and on the documents you will need: [https://www.tum.de/en/studies/application-and-acceptance/](https://www.tum.de/en/studies/application-and-acceptance/).

You can find answers to any questions you may have about studying at Technical University of Munich by contacting their Student Service Center: [https://www.tum.de/en/studies/advising/hotline-servicedesk-en/](https://www.tum.de/en/studies/advising/hotline-servicedesk-en/). We wish you the best of success with your application at Technical University of Munich.

Remember: In many cases, you may use your VPD from uni-assist to apply for a student applicant visa at the visa department of the German embassy or a German consulate.

Best regards,
the uni-assist team

This is an electronically generated document. It is valid without signature.

01/2019