

International Management & International Experience module

Master in Management (MiM)

For students with study begin until summer-term 2018 (including)

Section: International Experience (3 ECTS)

General Information

Types of international experience that can be recognized

No. 1	Summer/winter schools abroad, minimum 3 ECTS
No. 2	Study abroad, minimum 60 calendar days
No. 3	Internships abroad, minimum 60 calendar days
No. 4	Other stay abroad (excluding pure language courses and pure travelling), min 60 calendar days (e.g. Work and Travel, au pair, project studies, Master Thesis)
No. 5	International students: First semester of their studies in MiM in combination with a proof of basic German language proficiency (A1.1 or higher)

Conditions

- The international experience must take place either **while** the student is enrolled on the MiM, **or** after the student has gained the higher education entrance qualification and **no more than six years before** they start their studies in MiM (i.e. on or after October 1 six years ago)
- The minimum periods given for international experience are continuous periods of days
- **Germany, Austria and Switzerland (D-A-CH) countries and the country where the student gained their higher education entrance qualification are not considered "abroad"**
- International students: For students who gained their higher education entrance qualification in a country other than Germany, Austria or Switzerland (D-A-CH), the first semester of their studies in MiM, together with a proof of basic German language proficiency (A1.1 or higher), qualifies as international experience
- TUM and TUM School of Management (TUM SOM) are in no way obliged to arrange a period abroad for students

Deadline for submitting the recognition documents

- Recognition deadlines (for the student's individual study-track) are in each semester the term dates:
 - winter-term: 31st of March
 - summer-term: 30th of September
- Be aware of your own time management and hand-in well before completing your studies

Hand in until the dates above to receive the credits within this semester.

- Due to organizational restrictions the student will see the received credits in TUMonline **after** the semester dates above. Other status information might be send automatically by the administration system to the student. **There is no need for the student to contact faculty after submitting the application.** Further information on individual requests can't be given.

Documents must be submitted as electronic copy (pdf) – CHECK-LIST

Separate files for each document. Name documents as describes below.

- Report of 10,000-15,000 characters (excluding spaces) as a text document, following the guidelines for MiM International Experience
 - **named: SURNAME_Report_MiM**
- Signed declaration
 - **named: SURNAME_Dec_MiM**
- One of the following proofs – depended on your type of international experience
 - **named: SURNAME_proof_MiM** (in one document)

(TUM SOM may require further evidence if necessary):

Type of international experience	Possible proof
No. 1 Summer/winter school	Confirmation of participation, including dates and number of ECTS
No. 2 Study abroad	Confirmation of stay issued by host university (incl. days) OR Enrollment certificate issued by host university (incl. days)
No. 3 Internship abroad	Certification of internship, including dates (after finishing!)
No. 4 Other stay abroad	Confirmation of participation, including dates/places accompanied by Copy of outward and return tickets with boarding passes OR Copy of entry and exit stamp in passport from host country (including page with passport photo)
No. 5 First semester of MiM (only international students)	Copy of Higher Education Entrance Qualification AND proof of German language proficiency (A1.1 or higher) (e.g. German course certificate, test certificate)

Forms and report guidelines are available on the TUM School of Management's website under [Downloads](#).

Submit your application (all required documents) via the online-platform:

<https://ie.wi.tum.de>